



Shenzhen College of International Education

Job Title: University Counsellor
Employment Type: Full Time
Start date: 1st August 2022

Shenzhen College of International Education:

Founded in 2003, SCIE is the city's first full-time high school (Year 10 to Year 13) teaching an international curriculum. SCIE is a highly selective day and boarding school teaching an international curriculum to Chinese students preparing them for overseas universities. Using English as the medium of instruction and communication, SCIE offers IGCSE and GCE AS and A-levels, mainly through Cambridge International. SCIE is accredited by the Council of International Schools (CIS) and the WASC. We are also a member school of the regional organisations EARCOS and FOBISIA.

The mission of the College is to educate students in a challenging, international environment leading to academic achievement at the highest level, and to develop social responsibility, creativity, independence and enthusiasm, providing each student with the best preparation for future opportunities.

Students at SCIE aspire to attend the best overseas universities. The class of 2021 received 31 Oxbridge offers in a diverse range of subjects including Architecture and Experimental Psychology in addition to the traditional strong presence in Engineering, Mathematics and Natural Sciences. Many students also go on to other universities in the Russel Group, US Ivy League and other top institutions around the world, including schools for Art and Design, Music, and Hospitality Management.

SCIE has very diversified staff who come from more than 20 countries, not only UK, New Zealand, the United States and Australia, but also Canada, Colombia, India, Ireland, South Africa and Spain. Currently, the College has over 160 full-time teachers and 70 administrative staff members.

In August 2020, the College moved to its new purpose-built campus in Antuoshan, Shenzhen. The new site is fully equipped for the College expansion with smart classrooms, a large number of science laboratories, a 750-seat theatre, sports facilities and all that we need to facilitate the high quality teaching and learning of the College community. The top floor, with a comfortable staff lounge, gym and designated areas for meetings and CPD, is accessible to staff only. Accommodation is provided in our adjacent staff apartment building of a minimum two-bedroom furnished standard.

Antuoshan is in Futian, the CBD district of Shenzhen. The campus is within walking distance to international shops, supermarkets and restaurants. It is a stones' throw away from the Antuo Hill subway station, giving easy and convenient access to the city's extensive metro network.

Specific Responsibilities:

The University and Careers Office (UCO) is a friendly and professional team that is committed to preparing students for life beyond SCIE. In 2021-2022, we are team of 12: 2 designed UCO secretaries and 10 counsellors, including the Head of UCO, USA Universities Coordinator, UK Universities Coordinator. As the College expands, the UCO will have two additional counsellors in the following academic year.

At SCIE, at least 80% of our students apply to the UK through UCAS, and about a third of them apply to the US. Most students apply to multiple destinations, including Canada, Hong Kong and Australia. SCIE students have very high university aspirations. They work zealously to achieve impressive and deserving admissions results, including G5s, Ivy League and other highly competitive US and overseas universities. With 31 Oxbridge offers in 2020 and 30 in 2019, SCIE has consistently ranked first in China in offers from the two universities. According to the Telegraph, between 2018 and 2020, SCIE has sent the highest number of students to Imperial College (UK) amongst all schools, including UK ones. The positive attitude, commitment and calibre of the students make them a joy to work with in the University and Careers Office.

As a University Counsellor, you will be guiding and counselling a maximum caseload of 45 A2 (Y13) students through their applications and get involved in all the other three year groups in their university exploration and planning. The majority of your work is 1:1 university counselling with A1s and A2s, but you will also be expected to teach the G-level enrichment classes and A1 university preparation lessons.

We are looking for candidates with experience supporting students who come from highly selective education background, follow the British curriculum and aspire to attend prestigious overseas universities. The ability to facilitate university preparation sessions and understanding of the Chinese context will be added advantages.

The regular working week is Monday – Friday, 08:00 – 16:30 (early finish at 15:00 on Fridays) and the normal student contact time is 24 x 40-minute periods per week (55% contact time), in addition to class preparation. Teachers also have 6 periods of personal time fixed into their timetables when they do not need to be at work. Teaching staff at SCIE are also expected to offer one hour after school of extra-curricular activity each week. Our school year is August to mid-June with all Chinese holidays (including 1 week for October National Day and 3 weeks for Chinese New Year) plus 2 weeks Christmas holiday.

Salary:

According to our published salary scale, school provided accommodation, full international medical cover (self + dependent) and annual flight allowance (self + spouse).

Requirements:

- A degree in your area of expertise
- A teaching qualification (PGCE, MEd or equivalent)
- 2 years teaching experience in the relevant area

Application Process:

Apply by letter with CV to jobs@scie.com.cn

References will be taken up including direct contact with your current, or most recent employer for a safeguarding reference check and to confirm clearance from contract commitment.

Please find more information for our school in the official website:

<https://www.scie.com.cn/>

